

Virtual meetings: How to succeed

Join our virtual session to get specific ideas and advice on how to create professional and effective facilitation of your online meetings.



The ability to conduct effective and engaging online meetings is getting increasingly important. The outbreak of COVID-19 means we need to be able to do more work virtually and, given the context of the climate crisis, we simply cannot remain dependent on physical meetings. An added bonus is that virtual meetings save time, as there is no transport.

However, physical meetings and virtual ones are very different from one another and demand different skills.

What you will learn in this course

You will quickly and effectively learn how to run engaging and productive virtual meetings that suit the requirements of your organisation. Find your headset, log on to our session and experience how to become successful when it comes to online collaboration.

Programme

This course consists of two modules on the same day:

Module 1: Virtual tools for collaboration and communication (1 hour in the morning)

Module 2: How to succeed with your virtual meetings (1 hour in the afternoon)

[Register now](#)

Module 1

8.00 – 9:00 AM London time

9.00 – 10:00 AM Copenhagen time

An understanding of how virtual meeting technology can help you

Reflections on what you are hoping to achieve by using new technology

Inspiration on how to maintain good relationships and effective collaboration using virtual meetings

A guide to selecting the relevant tools and platforms for your virtual meetings

Module 2

14.00 – 15:00 PM London time

15.00 – 16:00 PM Copenhagen time

Inspiration on how to adapt and design your virtual meetings to establish trust and cooperation

Improved virtual facilitation skills

Ideas for how to energize meeting participants using a variety of technical tools

Join now today

Virtual learning is popular for a variety of reasons, not least that less travel saves time and spares the environment.

However, we recognize that there's an urgent need right now because of the outbreak of COVID-19. Please sign up for the date of your choice. We accept credit card payment only for this course. Do you want to buy this course to be held for your organisation only? [Please contact us.](#)

Virtual meetings: How to succeed

day course

Virtuelt

998 kr ex. VAT

[Mannaz Learning – read more](#)

The course is a virtual session. After enrolment you will receive an email with details about how to join the course.

Meet the trainers



Simone Toftegaard

Digital Consultant, Digital Learning Architect at Mannaz in Copenhagen.



Stuart Schofield

Client Director at Mannaz in London.

[Register now](#)
